

## **BRIXWORTH PARISH COUNCIL**

### ***Minutes of the meeting held on Tuesday, 27 September 2011 at 7.15p.m. in the Community Centre, Spratton Road, Brixworth***

**Present:** Councillors: , C Bament, I Barratt, Mrs J Fitzgerald, M Lacey (Chairman),  
R Monk, K Parker, S Pointer, R Vizer, M Ward and Mrs E Wiig

**In Attendance:** Mrs J Macken – Parish Clerk  
Sgt Grady- Northants Police  
One member of the public

#### **11/1362 Apologies for absence**

Apologies were accepted from Cllr E Nunn and Cllr D Parnaby  
Apologies had been received from County Cllr Millar.

#### **11/1363 Declaration of Interest on Agenda Items**

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member  
of the District Council Planning Committee

Cllr S Pointer declared a personal and prejudicial interest in item 11/1399

#### **11/1364 Signing of the Minutes of the Last Meeting 23 August 2011**

The minutes of the last meeting held on 23 August 2011 was signed by the Chairman as a  
true and correct record of this meeting.

#### **11/1365 Public Open Forum**

There were no members of the public present wishing to address the Council.

#### **11/1366 Police Representative Report**

Sgt Grady reported the following crimes: -

- 31.8.11 Brake in Staveley Way – no entry gained
- 1.9.11 Dwelling Burglary High Slade. Car keys taken, Land Rover Stolen
- 1.9.11 Theft of motor vehicle High Slade. BMW stolen, sold on via Auto trader
- 10.9.11 Brampton Way – items stolen
- 11.9.11 Kennel Terrace – cycle taken from driveway
- 11.9.11 Pytchley Way – Burglary Dwelling. Motor vehicle taken
- 14.9.11 Sailing Club – 4 outboards taken
- 16.9.11 Oathill Close. Garage break in. Nothing taken
- 22.9.11 Cat shot and injured by a dog
- 22.9.11 Co-op shoplifting – meat taken

It was noted that this is a significant increase from the previous month.

The Burglary Team are working on the car key burglaries.

*This item was brought forward*

#### **11/1367 Funding for Local Police Office for Next Financial Year 2012-13**

The Parish Council has contributed towards the costs for running the Local Police office in  
Brixworth, for the past few years. Currently the Parish Council contributes £4,800 per year  
for the rent. The Brixworth office is now the only remote office in the County. The majority  
of the Safer Community teams have been relocated to other existing buildings. One of the  
reasons for the Brixworth office remaining is the contribution made by the Parish Council.

Sgt Grady is looking into the possibility of relocating to the area above the library, which would need converting into an office, as well as exploring other outlets.

It was agreed to make a provision for the funding of the Police for the next year.

*Cllr Fitzgerald arrived*

### **11/1368 County Councillors Report**

Apologies had been received from Cllr Millar.

### **Planning**

#### ***11/1369 Minutes of Meetings 26 September 2011***

The Minutes of the Committee Meeting held on the 26 September 2011 had not yet been circulated.

#### ***11/1370 Report on Buckton Fields Planning Applications***

The planning committee had considered these two applications at its meeting on 26 September and agreed to object to the applications, on the same grounds as last time.

#### ***11/1371 Proposals for Planning and Development Control***

An email from NCALC had been previously circulated, bringing the Councils attention to the various current proposals regarding the National Planning Policy Framework consultation, Local Plan consultation and Neighbourhood Plan Front Runners Scheme.

It was resolved to ask the District Council to consider putting the Parish Council forward as a front-runner for the Neighbourhood Plan front-runners scheme. The deadline is 4 November 2011.

### **Finance**

#### ***11/1372 Income Received for August 2011***

Nothing to report

#### ***11/1373 Bank Reconciliation as at 31 August 2011***

The bank reconciliation as at the 31 August 2011 was reported and accepted as follows:

Current Account	£4,867.07
Reserve Account	£132,552.32
Less Cheques outstanding	£1,033.64
Balance Carried forward as at 1.09.11	£136,385.75

#### ***11/1374 Income and Expenditure & Reserves Report for August 2011***

A new Income and Expenditure report had been previously circulated to members, together with a reserves report for August 2011.

It was noted that the Training Budget has been exceeded, mainly due to NALC conferences and Navigus Planning training.

#### ***11/1375 Bills for Payment for August 2011***

A schedule of payments, to be made in August 2011 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

### **Retrospective Approval**

#### **Standing Order**

D M Wood	Peppercorn Rent	0.05
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<b><u>Minute Chq No.</u></b>	<b><u>Payment To</u></b>	<b><u>Reason for Payment</u></b>	<b><u>£</u></b>
	4651 Groundsman	Groundman's Salary Sept.2011	1,107.86
	4652 Clerk	Clerk's Salary Sept. 2011	1,083.52
	4653 PT Groundsman	P/T Groundsmans wages Sept. 2011	268.00
	4654 Cleaner	Cleaner Comm. Centre wages Sept. 2011	318.95
	4655 Litter Picker	Litter Picker wages Sept. 2011	237.30
	4656 HM Revenue & Customs	PAYE Tax & NI Sept. 2011	758.23
	4657 NCC	Pension Contribution Sept. 2011	371.90
	4658 Mrs J Macken	Postage and Clerks Allowance	95.64
	4659 Mr M Lacey	Chairmans Telephone Allowance	40.00
	4660 Mr C Bament	Parish Councillor Expenses	27.20
11/045r	4661 D G Salisbury	Marking of Piches - AWPF & St Davids	294.00
11/1308	4662 Mr M Harris	Decoration of Community Centre (Phase 2)	990.00
11/1316	4663 Brixworth Bulletin	Printing and circulation of Autumn Newsletter	200.00
11/1214	4664 Banner Contracting	Additional Cutting of Grass Verges	960.00
11/033r	4665 Playsafety Ltd	Annual Playground Inspections	237.60
	4666 The Mower Shop	Oil for Tractor	15.92
	4667 ESPO	Stationery & bin bags	97.31
	4668 A H Blason & Son	Fuel	122.41
	4668 A H Blason & Son	Van MOT & Service	481.41
<b>Total</b>			<b><u><u>7,707.30</u></u></b>

#### ***11/1376 Update on Damage to Ashway Playing Field Gate***

The Clerk reported that she still has not had a reply. As a last resort it was agreed to ask the Local Police to make enquiries through the football club.

#### ***11/1377 Local Council Administration Book***

It was resolved to purchase two copies of the Local Council Administration Book, for Parish Councillor use, at a cost of £58.80 from SLCC. To be deducted from the stationery budget.

#### ***11/1378 Parish Councillor Training Courses £58.00***

It was resolved to approve for Cllr Parker to attend the Off to a Flying Start and Budget/Precept training courses at a cost of £58.00.

#### ***11/1379 Funding for Local Police Office for Next Financial Year 2012-13***

This item was discussed earlier on in the meeting.

#### ***11/1380 Report on Cleaner's Resignation***

The Clerk reported that Elizabeth Bell, the Cleaner for the Community Centre and Changing Rooms, has resigned. A notice of the vacancy is currently on display on the notice boards and in Lovell's. The closing date for applications is 21 October 2011. To be discussed further at the Finance meeting.

#### ***11/1381 Training Session for Members***

It was agreed for the Clerk and Cllr Barratt to put together a training session for new members in the near future.

***11/1382 Trees for the Queens Diamond Jubilee***

Finance committee to consider provision for planting Diamond Jubilee trees. It was suggested for trees to be planted next to the Silver Jubilee trees on St David's Recreation Ground.

***11/1383 Clerks Community Engagement and Governance Course***

The Clerk reported that she had enrolled on a Foundation Degree course for Community Engagement and Governance, run by the University of Gloucester. The Clerk will be funding the course herself and studying in her own time. It is a long distance learning course, but will involve visits to the University in Cheltenham. The Clerk was congratulated for enrolling on this course.

**Recreation and Amenities Development**

***11/1384 Minutes of Meetings 20 September 2011***

The Minutes of the Committee Meeting held on the 20 September 2011 having been previously distributed was accepted.

***11/1385 St David's Recreation Ground Regeneration Working Group***

The first meeting of the working group is to be held on Tuesday, 18 October 2011 at 7.00pm.

***11/1386 Pocket Park and Millennium Garden***

It was resolved to move the responsibility of the Pocket Park and Millennium Garden to the Recreation Committee.

**Highways and Environment**

***11/1387 Spring Bulb Planting and Approve Cost of Bulbs (Approx. £60.00)***

It was resolved to plant spring bulbs again this year on 23 October 2011. The cost of the bulbs up to £80.00 was approved. It was suggested to plant crocuses in addition to daffodils this year.

***11/1388 Report on Removal of Overhead Lines in Spratton Road Resulting in the Removal of Parish Council Street Light Posts***

It was noted that Western Power Distribution will be removing the overhead power cables to numbers 53 to 67 Spratton Road next year. There are two Parish Council streetlights located on the power cable poles, which are to be removed, together with BT cables. It was agreed to write to Daventry District Housing to advise them that the two streetlights are to be decommissioned next year and to enquire how they intend to provide lighting for the local residents.

Cllr Pointer asked for it to be minuted that he voted against this resolution.

**11/1389 Report on Brixworth Neighbourhood Plan Working Group**

The Chairman reported that he has now handed over leading the group to Cllr Fitzgerald. The group wishes to preserve the village boundaries and is using the Village Design Statement as a starting point, by reviewing and revising it. The next step is to carry out a consultation with various sections of the community. Financial assistance will be needed in the future (ie for professional advice). Spratton are also looking to start a Neighbourhood Plan and Cllr Fitzgerald has agreed to have a meeting with one of their members.

The Chairman was thanked for starting and initially leading the group.

### **11/1390 Parish Councillor Surgeries Update**

Cllr Pointer and Cllr Vizer are to be at the surgery on 1 October 2011.

### **11/1391 Winter Newsletter**

It was noted that Cllr Monk no longer wishes to edit the Newsletter. It was suggested that Cllr Fitzgerald and Cllr Vizer work on the Newsletter together.

Items to be included are neighbourhood Plan, St David's Recreation Ground project, Parish Councillor Election, new Councillors, Surgeries and Questionnaire results.

### **Correspondence for discussion**

#### ***11/1392 DDC – Dog Control Orders – Statutory Consultation***

The Parish Council supports this consultation. It was noted that the proposed Dog Control Order was a result of the presentation given by the Brixworth Youth Foundation on the issue of dog fouling, to the Parish Council and the District Council Environmental Health Manager.

#### ***11/1393 DDC – Review Polling Districts and Polling Places***

The District Council is reviewing the current polling stations in the villages. It was agreed that the Brixworth Village Hall is the most appropriate place for the polling station.

#### ***11/1394 NCC – Report on the Library Review Response to Stakeholders***

A copy of the report on the Library Review response to Stakeholders had been emailed to members. It was noted that the Friends of Brixworth Library have agreed to raise £2,000 in funding each year. It was suggested for the Highways Committee to consider having a Council Representative on the Friends of the Library committee.

#### ***11/1395 NCC – Adoption of Northants Minerals and Waste Development Framework***

The Northants Minerals and Waste Development Framework has now been adopted. The Clerk was asked to obtain a copy.

#### ***11/1396 Northants Police – Have Your Say***

Northants Police are consulting the community to understand the communities priorities, specifically related to crime and community safety.

### **11/1397 Correspondence for information only**

The Chairman reported that the correspondence file was available for circulation.

A thank you letter, from Brixworth Youth Foundation, had been received for the Community Grant.

### **11/1398 Parish Council Christmas Dinner**

The Clerk agreed to look into dates and locations.

*Due to the confidential nature of the item to be discussed it was resolved to exclude members of the public and press (Under S100 of the Local Government Act 1972) for the next item only.*

### **11/1399 Expense of Printer for Parish Councillor**

It was resolved to reimburse Cllr Pointer the cost of a printer £69.99.

**11/1400 Queens Award for Voluntary Service**

The Queens Award for Voluntary Service was set up to recognise the outstanding contributions made by voluntary organisations, in local communities across the country.

**11/1401 Date of Next Meetings**

The next Full Council Meeting is to be held on 29 November 2011 in the Community Hall, Library/Community Centre.

**11/1402 Urgent Matters For Report Only**

There were no urgent matters for report

There being no other business the meeting closed at 9.20pm

..... Chairman

Signed as a true record of the above meeting.

Dated 29 November 2011